

Frequently Asked Questions (FAQs) - Safety Briefing Audio Clip

For PA Trainers/ Operators

S/N	Question	Answer
General Information		
1	What is the Safety Briefing Audio Clip?	These clips align with industry safety standards and deliver consistent safety information in four languages (English, Malay, Mandarin and Tamil)
2	What is the benefit of using the Safety Briefing Audio Clip?	It is a professional enhancement tool to deliver consistent information on safety briefing and community messaging. This saves you preparation time, ensures standardised safety briefings, and allows you to focus on teaching.
3	Which language do I play the Safety Briefing Audio Clip in?	It is recommended to play based on the demographic of your course participants. (i.e should there be a mixture of Chinese and Indian participants, to play both English / Mandarin and Tamil clips.)
4	When do I play the Safety Briefing Audio Clip?	Before warm-ups and after cool-downs, each session.
5	How long is the Safety Briefing Audio Clip?	Each warm-up audio clips are approximately 2 minutes. Cool-down audio clips are around 15 seconds each.

6	Where can I find the Safety Briefing Audio Clips?	All audio clips can be found in a Google Drive through a link that has been sent to PA Trainers / Operators via email. Refer to the email guide on instructions on how to download the audio clips.
7	How do I play the Safety Briefing Audio Clips?	Please connect your device to a speaker, either one provided by the CC or your own. If a speaker is unavailable, please play the audio clip at your device's highest volume. This is to ensure that all participants can hear the clip clearly.
8	When will the Safety Briefing Audio Clips be implemented for all CCs/RCs/RNs?	It will be rolled out progressively in phases for all Sports & Fitness, and Dance courses, Adult classes.
9	Can I play the Safety Briefing Audio Clips at other CCs?	Yes, trainers are encouraged to play the Safety Briefing Audio Clip at all CCs where they conduct classes. However, it is mandatory for trainers conducting classes at the pilot CCs to do so.
10	Is the Safety Briefing Audio Clips applicable for Operator?	Yes, Operators identified for the pilot are responsible for disseminating the Safety Briefing Audio Clip requirements to their trainers conducting classes at the designated pilot CCs, ensuring consistent implementation across all classes.

Support for Training Providers / Operators		
11	Will Training Providers receive training on how to download the clips?	Yes, training sessions will be conducted via Ms Teams for Training Providers who require assistance. More information can be found in the email.
12	Where can Training Providers view the training materials?	Training materials are available on the Resources for PA Trainers & Operators page. You can access step-by-step user guides and instructional videos for self-paced learning.
Technical Support		
13	Who should Training Providers contact for further assistance?	Training Providers may contact PA Talent Times@pa.gov.sg . For urgent assistance during class, contact the PA staff in charge of the course.